

27th June 2023

Dear Parents and Carers,

As we are coming to the end of the financial year, we are now preparing for out of school club arrangements from September, please note there are a few changes, which are important to know.

Due to the extension of the school day and increasing the number of hours our children are in school for, from September, after school club will run full sessions only, which will be 3.20pm to 6pm and there will no longer be the option for a one-hour session. We appreciate that the out of school club sessions will be slightly shorter due to the extended school day and therefore we have made the decision that there will be no price increase, prices for breakfast and after school club will remain the same for 2023-2024 as they have been for 2022-2023.

As per our policy for out of school club payments must be made a full month in advance, this will be closely monitored from September. Therefore, you should start to send payments for your child in August to cover the month ahead, for example payment received in August will be to cover September, payment received in September will be to cover October etc.

If you pay by childcare vouchers we would expect payments again to start coming through from August ready for the office to credit accounts in September when we return

If we have received no top up payments from when your account goes into debit we will make contact to remind you to top up your account, if no payment is received we will be given no choice but to remove your child from out of school club and place this space on hold until the account is a full month in credit.

Please can the form overleaf be completed for sessions you will be requiring from September and return this form no later than Friday 14th July 2023, if you have any queries please contact Nichola Broadbent in the school office.

Yours Sincerely
Miss L Horsfall
Principal

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Greetland
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Principal: Miss L Horsfall
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Mrs A Bennett
Chief Operations Officer:
Mrs J Firth
Chief Finance Officer:
Mrs A Rawson

Out of School Club 2023/2024

In order to plan for next year and to ensure places are guaranteed to existing pupils who use Out of School Club, please could you complete the section below.

Sessions required from September 2023

Name of Child _____

Child 1	Monday	Tuesday	Wednesday	Thursday	Friday
Morning – 07:30 to 08.50					
Afternoon – 15.20 to 18.00					

Name of Child _____

Child 2	Monday	Tuesday	Wednesday	Thursday	Friday
Morning – 07:30 to 08.50					
Afternoon – 15.20 to 18.00					

Name of Child _____

Child 3	Monday	Tuesday	Wednesday	Thursday	Friday
Morning – 07:30 to 08.50					
Afternoon – 15.20 to 18.00					

Declaration

I will make payments on the _____ (date) of each month starting from August 2023 to cover the month ahead and I understand if payment is not made my child's place in out of school club will be placed on hold until full payment is made.

Parent Name _____

Signed _____

Date _____

PLEASE RETURN THIS FORM NO LATER THAN FRIDAY 14TH JULY 2023 TO SECURE YOUR CHILDS SESSIONS FROM SEPTEMBER.